

**APPLICATION
TO THE
PLANNING COMMISSION**

Return completed form and supplementary documents to:

Town of Pleasant View

Building Department

1008 Civic Court

Pleasant View, TN 37146

Email: mgoins@townofpleasantview.com

Date Received _____

Received By _____

Telephone (615)746-0600

Application Fee must accompany this application. Application fee is non-refundable.

_____ Rezone \$300.00 _____ Minor Subdivision (4 lots or less) \$350.00 _____ Site Sketch Plan \$25

_____ Site Plan \$300.00 _____ Major Subdivision (5 or more lots) \$500.00

_____ Engineer review fees _____ (site plan, subdivisions, sketch plans) paid at application

_____ Other (Please Specify) _____

1. Name and Address of Property Owner:

Telephone: _____

Email: _____

2. Name and Address of Authorized Agent: (If other than owner, please attach a written authorization statement):

Telephone: _____

Email: _____

3. Location of Property:

Address: _____

Tax Map: _____ Group: _____ Parcel: _____

Subdivision Name: _____ Lot Number: _____

Zoning District: _____

4. Supplemental Requirement: Please provide the following supplemental items.

A. _____ Property Description (such as property deed, survey or description by metes and bounds).

B. _____ Site Plan – scaled drawing of the proposal depicting:

(a) _____ all property lines

(b) _____ total square footage or acreage of property

- (c) _____ existing structures
- (d) _____ total square footage of existing structures
- (e) _____ proposed structures – including square footage
- (f) _____ distance of structures and proposed structures from property lines
- (g) _____ all roads and driveways, with existing names

Plan/Plat/Documents as required must be submitted before first Tuesday of month by 11:00am the month of Planning Commission meeting applied for, along with the following fees paid by applicant to be considered for that month's agenda. Site plan application fee is \$300, There is a third-party engineer review fee for site plans of \$300 plus \$100 for each acre of the site (minimum \$400). Subdivision and construction plans also require review fees of \$200 plus \$25 per each lot (minimum \$250) Applications are received at 1008 Civic Ct. Pleasant View Tn.

Preliminary staff review and recommendations will be completed by 2nd Monday of month at 2:00PM.

Staff meeting will be 2nd Friday of month at 2:00PM at City Hall 1008 Civic Ct. Pleasant View Tn. (required)

The Official Planning Commission meeting is fourth Tuesday of Month at 6:00PM at City Hall, 1008 Civic Ct. Pleasant View Tn. (required)

All dates subject to change due to holidays or need for special called meeting due to schedule conflicts.

5. Signature of Applicant: _____ Date: _____

Official Use Only:		
Meeting Date: _____		
I hereby certify that a review of this application, the proposed site, the supplemental requirements, and the standards for action pursuant to this application ____ qualifies or ____ does not qualify for action under the terms of the Town of Pleasant View Zoning Ordinance. Reasons for disapproval are indicated on this application form.		
_____	_____	_____
Signature	Title	Date